

STEPS TO MEMBERSHIP FOR HUBB KITCHENS



Thank you for your interest in HUBB Kitchens!
To assist you with your request, please follow the steps indicated in the brochure. If you have any questions or need further assistance, feel free to reach out to us. We're here to support you every step of the way!

1 Apply & Set Up Your Profile

- ✓ **Submit Application:** Complete our application here at <https://www.hubbkitchens.com/tour>
- ✓ **Create Profile on The Food Corridor (TFC):** After approval, set up your TFC profile to manage bookings, payments, and store documents. No charges are made until orientation.

2 Onboarding Consultation & Checklist

- ✓ **Book Your Consultation:** We'll review your kitchen needs, rental options, schedule tour, and the support available.
- ✓ **Start Permitting Process:** Pay a \$150 application fee.

3 Regulatory & Compliance

- ✓ **Contact Your Regulatory Agency:**
 - **Caterers/Food Trucks:** Wake County Environmental Health - (919) 856-7400
 - **Bakers/Pre-Packaged Products:** NCDA Food & Drug Protection - (984) 236-4820

4 Orientation & Membership Fee

- ✓ **Attend Orientation:** All team members must complete safety and facility training.
- ✓ **Sign Agreements:** Finalize your User Services Contract and other documents.
- ✓ **Pay Membership Fee:** The \$150 fee.

5 Final Approval & Kitchen Access

- ✓ **Your Inspection:** After orientation, book an inspection with your regulatory agency.
- ✓ **Choose Your Package:** Options start at \$350/month to fit your production needs.
- ✓ **Optional Storage:** Add dry, refrigerated, or freezer storage, starting at \$50/month.

For questions or concerns, please contact
info@hubbkitchens.com or text (919) 948-0918